

Refund Application Form

PICAC reserves the right to cancel a course if an insufficient number of students enrol in it. For the same reason, PICAC may change or postpone course dates when circumstances beyond its control require it to do so. PICAC will fully refund all of a learner's fees in the unlikely event it cancels their course.

Refunds will be given to students who cancel based on the following:

- Full refund when 10 or more working days' notice is given
- A 50% refund when 4-9 days' notice is given
- No refund will apply if less than 4 days' notice is given.

Reason for cancellation (attach any relevant documentation)

Student declaration

I declare that the information I have provided is correct.

Signature: _____ Date: _____

Approved by: _____ Date: _____